

Print your name and today's date at the top of this page. Please answer all questions in as much detail as possible.

1. What skills do you have to run and manage an efficient Insurance Dept. in a Chiropractic office?
2. How could you get collections to 95% of allowable charges? Please share details.
3. What other skills do you possess which would benefit our office, help us to grow and manage the growth.
4. What are you looking for in your next work position?
5. Describe quality customer service?
6. Would you consider yourself a rigid or adaptable person?
7. What would your former employers and co-workers think of you with regards to question number 6?
8. Do you have any experience with Chiropractic?
9. Is Part-time 30-40 hrs. per week something you are seeking? Salary negotiable.
10. Are you a self-motivated worker that can be productive without supervision? Explain and give examples.

Thank you for applying for this position and good luck.

PERSONALITY EVALUATION

This 90 second test is administered to job applicants during the initial visit when the application for employment is being complete.

This test is based on the findings of a series of studies conducted by psychologist Robert H. Knapp and his colleagues at Wesleyan University. Each of the phrases used in this test have been pre-tested on hundreds of men and women and found to provide an amazingly accurate index to their character. Here is a list of key phrases which psychologists find most effective in revealing personality.

SELECT ONLY ONE FROM THE ENTIRE LIST

GROUP A

- An electric generator
- A surging tide
- A humming teakettle

GROUP B

- A shaft of light
- A lifting melody
- A bird rising in flight

GROUP C

- A leafless tree
- A waterworn pebble
- A weathered anchor

GROUP D

- A racing horse
- A cracking whip
- A plunging waterfall

GROUP E

- A tangled string
- A boat lost in the mist
- A trapped moth

GROUP F

- A gently swaying tree
- A wandering cloud
- A balloon floating in the sky